



Welcome to the CICEA and congratulations on taking an important step forward in being better able to help Canadians. Regardless of which of the seventeen professions executors may turn to in the course of their duties you're from, the objective of the CEA program is the same. You will gain a practical level of knowledge of what each of these professions do for executors and testators, be recognizable as someone who can help them, and vastly improve your ability to engage and navigate these crucially important relationships.

The recognition factor is why this course is a designation program. Few people would be able to connect the purpose of a realtor, planned giving officer, accountant and financial advisor doing a seminar together, but when they see that all four are also Certified Executor Advisors, it all makes perfect sense. They understand this is a team of people who can help executors in different ways and who work together with clients to ensure successful outcomes. They understand that, though they may not have heard of it before, a CEA is exactly who they're looking for.

The course is 54 chapters divided into 7 modules, with one final exam at the end. The exam is 50 multiple choice questions, designed such that no two exams are exactly alike, with a passing grade of 70%, and two attempts are included in the cost of tuition. Sample questions can be found in the FAQ section of the website. There is no time limit to complete the course; though keeping a steady pace will help you retain information for the exam.

To help you along, you may wish to reference the glossary, which concisely defines every term and acronym executors may come across, more than a thousand in all. You'll also find helpful tools, resources and proprietary calculators to help you learn, and to assist you in your business or practice for years to come.

Navigating the course is easy. Simply log in, select the curriculum in the upper right corner and then the chapter you wish to study. If you have any problems, email [learn@cicea.ca](mailto:learn@cicea.ca) and we'll respond as promptly as possible. All of us at CICEA want you to truly enjoy the course and discover remarkable opportunities to help you become more successful than ever before.

Good luck and have fun!